

Annual Report and Financial Statements

2023 - 2024

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Shropshire LPC

Officers

Chair: Kath Briscoe (Boots/CCA)

Vice Chair: Yogesh Patel (Lawley Pharmacy/Independent)

Treasurer: Jane Davies (employed officer)

Chief Officer: Peter Prokopa (employed officer – from August 2023)

Services & Engagement Lead: Amanda Alamanos (employed officer – from October 2023)

Services Implementation Lead: Stephanie Green (employed officer)

Previous Officers:

Chief Officer: Lynne Deavin (to July 2023)

Secretary: Lindsey Fairbrother (to August 2023)

The Committee shall be the “Shropshire Local Pharmaceutical Committee” (as required by the NHS Act 2006) and known as ‘Community Pharmacy Shropshire’

Welcome & Overview

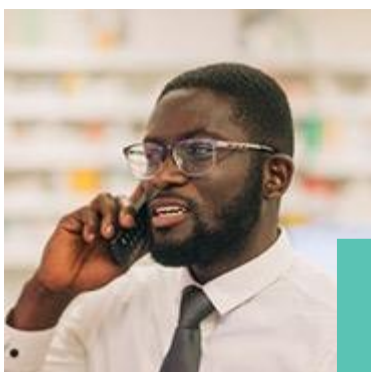
Kath Briscoe

Chair

Welcome to the annual report for 2023/24 for Community Pharmacy Shropshire. This year has been one of change with the implementation of the recommendations from the ‘Wright’ report into representation of community pharmacy, with a new smaller committee and the changes to Community Pharmacy England. The challenge around funding for community pharmacy continues to be a focus and we have also seen the introduction of the pharmacy first service as part of the primary care recovery plan.

Locally the committee have dedicated the last 12 months forging relationships with the Shropshire ICS & ICB and collaborating more than ever across the sector on workforce planning and local services.

I want to take this opportunity to thank all contactors and the committee for the support you give each and every day to your patients and your local community.





Shropshire LPC

Report on our Activities

Peter Prokopa
Chief Officer

Your LPC has been going through a period of transition during 2023-24. We have lost a few members – two due to the disposal of the Lloyds Pharmacy estate (Ruby Dinh and Jane Davies); significantly though the Committee has seen the departure of its two main officers – Lynne Deavin and Lindsey Fairbrother – in the summer of 2023. This was largely due to the expectation that in light of recommendations of the Wright Report and CPE’s TaPR programme, the Committee would likely merge (or federate) with a neighbouring body in the near future.

I took over as Chief Officer in August 2023, having recently left a similar position with South Staffs LPC following that body’s merger with North Staffs & Stoke LPC. Since that point, my focus has largely been on working to a goal of keeping the LPC operationally and financially effective and efficient, whilst maintaining and building on those relationships and activities that had developed under the previous leadership. The Treasurer’s financial report confirms that the Committee can maintain its independence at least in the short to medium term, without any subsequent increase in levy required from contractors; this will give us the breathing space to reassess how Shropshire, Telford & Wrekin contractors can be best represented and supported in the longer term.

I must offer my thanks to the following:

Lynne Deavin and Lindsey Fairbrother – for leaving me with a committee which will be an effective vehicle for both keeping our focus on the viability and welfare of our contractors and managing the change necessary in the future to keep that going.

Kath Briscoe – our Chair, for her chairing skills and ensuring we stay focussed during committee meetings and giving me feedback I needed as I adapted to life with Shropshire LPC.

Amanda Alamanos – Amanda joined us in October 2023 as Services Lead having taken a similar role with Derbyshire LPC following her departure from NHS England earlier last year – more on Amanda’s work later.

Stephanie Green – our Services Implementation Lead who has very much been our “boots on the ground” ensuring that you our contractors have all the support you need to deliver national and local services effectively. Stephanie is currently on maternity leave, having given birth to baby Noah in May this year – congratulations to her and her family from all at the LPC.

Support:

2023-24 saw the LPC change quite significantly in many ways; whilst (as previously mentioned) practical support for contractors and their teams was still very much provided by Implementation Lead Stephanie Green (funded by the NHSE MoU financial support received in 2022), the committee very much recognised that there was much that could be done using other resources better – for example, the LPC’s website. This was upgraded along with CPE’s change in format and branding, and the committee adopted the operating name of Community Pharmacy Shropshire. The three officers worked hard to get as much locally-relevant resource, news and content onto that portal – a process which is ongoing.

Secondly, we have relaunched our newsletter in the guise of The Shropshire Script. Utilising the Mailchimp platform this has enabled us to ensure we both meet GDPR requirements and keep the content accurate and informative; we always send a copy to contractors’ NHS.net shared mailboxes but would like to see a bigger subscribed readership so all pharmacy team members see a copy as soon as it is published – new subscribers can sign up now at <http://eepurl.com/iDwkNA>.

Thirdly, utilising WhatsApp was identified as a quick way to both circulate communications to individuals, but also to get feedback too – this work started during 2023-24 but the Community Pharmacy Shropshire group became established in May – and the membership is growing still. The link to sign up has been shared by email to NHS.net mailboxes, not that to ensure privacy of the group this will not be posted online. All requests to join are moderated by our officers to the same aim.

Contractors can continue to benefit from the advice of your committee’s officers, ideally by email; please note that all officers work part-time for the LPC, so your query will be dealt with as soon as we can – ideally email peter.prokopa@nhs.net (LPC operations, regulations and Essential Services) or amanda@cpsshropshire.org.uk (all other national and local services).

Report on national and locally commissioned services:

National Services

2023/24 saw the launch of the NHS Community Pharmacy Service from the 1st February 2024. This saw the combination of the CPCS minor illness conditions with seven new clinical pathways. All STW community pharmacy contractors signed up to provide the service prior to the service launch, providing consistency of provision and full-service coverage and access for all STW’s population. Lack of availability of data to enable CP Shropshire to support contractors where there is activity has been slow continues to be an issue. However indicative data shows that STW are providing more consultations per 100,000 head of population, than any other ICB in the Midlands region. CP Shropshire worked closely with ICB colleagues and wider stakeholders prior to the service going live to ensure that community pharmacies, general practice and patients were well informed to ensure an excellent start at the beginning of February. We worked with ICB colleagues to develop toolkits to support both community pharmacy and general

practices and continue to meet regularly with ICB colleagues to ensure that the service continues to grow.

Additionally, we also saw the relaunch of the Hypertension Case-Finding Service to include provision of the service by the community pharmacy workforce. During 2023/24 just over 10,500 BP checks were undertaken in a community pharmacy setting. Though CP Shropshire is pleased at the levels of checks being undertaken, work for 24/25 continues on raising the profile of the service with general practice, public health colleagues and patients but also supporting contractors to deliver ABPM's where needed.

Finally, we also saw the launch of the NHS Pharmacy Contraception Service which combined the two previous tiers of the service to allow imitation and ongoing monitoring of patients on oral contraception. Sign up numbers have steadily increased over the months following the launch of the combined service in December and initial feedback from GP and the ICB is that this service will be well utilised as it allows patients to self-refer without need for an appointment with their GP.

Local Services

CP Shropshire has requested a review of all locally commissioned services for the 2025/26 financial year and are working with commissioners to ensure that the fees are commensurate with the work delivered.

CP Shropshire, also continues to push STW ICB and the Office of the West Midlands (formally NHSE Primary Care Team) to ensure that the appropriate review and consultation of the Community Pharmacy Extended Care Services for Acute Bacterial Conjunctivitis in children and Infect Eczema, are undertaken and funding attached to those services are commissioned for the benefit of community pharmacy.

Amanda Alamanos (Services & Engagement Lead)

Relationships and Representation:

The LPC continues to make and develop relationships with key stakeholders both locally and regionally.

Shropshire, Telford & Wrekin ICB:

In addition to our direct link with James Milner, the Community Pharmacy Clinical Lead for the ICB, the LPC is represented at the following ICB boards/committees:

- Pharmacy First checkpoint meeting
- Pharmacy Leadership Board
- Pharmacy Faculty (Workforce)
- Integrated Medicines Optimisation Committee
- Medicines Safety Group
- Valproate Oversight Group
- Antimicrobial Strategy & Oversight Group
- DMS and Overprescribing Oversight Group

- CVD Prevention Group
- InHIP Community Hypertension Case-finding Project Group
- Shropshire Integrated Place Partnership Board

With each of the above meetings/groups the aim is to ensure community pharmacy integration and engagement, work together to seek solutions to identified problems, and provide the opportunity to identify opportunities for commissioning of services or further develop existing ones. Examples are:

- Working with all pharmacy sectors across the ICB to support contractors in preparing for the Foundation Year intake in 2025-26 – this work started early in 2024 and the outcome at this stage seems positive, with 80% of placements already having DPPs identified, and all but five being cross-sector (even though this isn't a requirement until 2026-27).
- Working with James Milner and colleagues to maximise referrals from practices under CPCS and latterly Pharmacy First – both with supporting individual practices and pharmacies directly, but also engaging in lunchtime learning sessions for GPs and teams.
- Liaising with pharmacy contractors to improve uptake rates from referral services, especially DMS and Smoking Cessation, where referring trusts provide information on this.
- Looking at “added value” services positively - we have a commitment from Telford & Wrekin council to undertake some “outreach” work in larger local employers to increase uptake of health checks; this builds on existing pharmacy services of hypertension and AF case-finding – we expect this to launch soon.
- Seeking integration of the hypertension service into local pathways for identifying hypertension in the community

Hospital & Community Trusts

There are four hospital trusts operating in the area of the LPC:

- Shrewsbury and Telford Hospitals (SaTH - Acute Trust)
- Midlands Partnership Foundation Trust (MPFT – mental health)
- Shropshire Community Health Trust
- Robert Jones & Agnes Hunt (specialist orthopaedic services)

Most engagement outside of medicines optimisation, leadership and workforce issues with these four trusts is related to service delivery – and this is largely covered by the Discharge Medicines Service and Smoking Cessation Service.

Local Authorities

Key relationships with both Shropshire and Telford & Wrekin councils continue in relation to locally commissioned services, such as EHC/sexual health and substance misuse – and in recent months we have been meeting to consider the opportunity for community pharmacy contractors to once again

engage with smoking cessation service, on the back of funding to support more people being able to access stop smoking services through local provision announced in autumn 2023.

Whilst Pharmaceutical Needs Assessments are the responsibility of each of the Health and Wellbeing Boards, practically the work to produce the PNA is undertaken by the Public Health teams within each council. The LPC has previously a member of the working group which oversees the process, and with the next PNA due to be published in Autumn 2025 we will be engaging with the PH leads to ensure that the voice of community pharmacy is heard in the process.

NHS England

Despite responsibility for pharmacy contractual issues passing to ICBs during the year, the engagement between LPCs and NHSE has continued largely through the MAPCOG body (chaired with Regional Integration Lead Jackie Buxton) with a focus on integration, pilots and service-related issues; the operational aspects of the pharmacy contract are undertaken by the Office of the West Midlands, hosted by Birmingham & Solihull ICB; a bi-monthly Pharmacy Stakeholder forum addresses regulatory issues (pharmacy opening, rotas, rurality and PNAs) along with updates from Local Professional Networks for pharmacy (LPNs – see below).

We continue to attend Controlled Drugs Local Intelligence Network (CD LIN) meetings (hosted by the Controlled Drugs Accountable Officer) which provides essential links in this field to trusts, other providers, police, GPhC, CQC etc.

Local Professional Network (LPN)

The Shropshire, Telford & Wrekin LPN is chaired by NHSE Clinical Pharmacist Andy Pickard. The LPC is actively involved in this group, which aims to utilise resources provided by other bodies (NHS England and Health Education England – now also part of NHSE) to support pharmacy integration and workforce development. Although 2023-24 did not see much activity through the LPN, plans for the current year include cross-sector integration events, financial support for technician training (where this would be outside apprenticeship criteria), financial support for Designated Prescribing Practitioners who mentor pharmacists as part of their Independent Prescriber training programme, further support for the Community Pharmacy Atrial Fibrillation (AF) service and looking to fund innovation in service provision in community pharmacy. The LPC also holds funding on behalf of the LPN, and these are reported separately to the main LPC accounts.

Community Pharmacy England and Regional LPC Group

Your officers and members regularly engage with CPE through both central officers and the East & North Midlands Regional Representative (Lindsey Fairbrother), who regularly attends committee meetings. Additionally, we attend regional meetings with neighbouring LPCs through Community Pharmacy West

Midlands, the aim being to share intelligence, resource and good practice across all aspects of community pharmacy, including regulation, local and national services, workforce and development, and much more.

Other stakeholders

Links have been made with both Healthwatch and Local Medical Committee and although these relationships are in their formative stages, we will continue to pursue further development of these.

Political engagement has been limited, however the general election and change of government provides a new opportunity to engage with our five MPs, two of whom are newly elected.

The Future:

The LPC is already part way through a new year, with our primary focus areas being on:

- Supporting our contractors to keep the doors open at what is a very challenging time for all
- Further developing our communications networks, both with contractors and their teams and external stakeholders
- Supporting effective delivery of community pharmacy services – national and local
- Ensuring our workforce is engaged and have opportunities to develop to their full potential
- Continuing and developing integration with all pharmacy sectors across the area
- Reviewing options for the committee in the future – either to provide the groundwork for a sustainable independent LPC, or to seek options for federation or merger.

From the conversations we have with contractors and teams, we know many are extremely thankful for the information, guidance and support we provide, we hope that we continue to do that effectively for the foreseeable future.

Peter Prokopa

Chief Officer



Governance, structure and management 2023- 24

Introduction – Lucy Corner (Chair, Governance subcommittee)

One of the recommendations from the Wright Review was to unify and improve governance of LPCs. This year Community Pharmacy England have produced a Draft Governance Framework and Code of Conduct, for LPCs to review and adopt. This brings together existing Good Governance Practices from across the LPC network and ensures a consistent approach for all LPCs and ensuring the local representation is effective for contractors across England.

Community Pharmacy Shropshire reviewed the Governance Documents produced by Community Pharmacy England and discussed these at our January 2024 meeting. Committee members were given the opportunity to feedback their comments to Community Pharmacy England. The committee concluded the Governance Framework and Code of Conduct documents were fit for purpose for Community Pharmacy Shropshire and mirrored our existing Values and Behaviours. The committee unanimously agreed to adopt these new documents.

Following the last election cycle membership of Governance Subcommittee has been reviewed at Community Pharmacy Shropshire. Consisting of committee members from each of the Membership bodies.

The Governance Subcommittee meet during each main LPC meeting to go through any Governance considerations or actions.

Other responsibilities of the Governance Subcommittee would be to investigate any concerns or complaints made against members or officers, review the LPC Governance Framework and associated documents at least annually and ensure that Community Pharmacy Shropshire is operative in-line with the Constitution.

All these Governance Documents are available on our website:

<https://shropshire.communitypharmacy.org.uk/governance-framework-and-code-of-conduct/>

Responsibilities of Committee Members

The role of members of the LPC is to work with alongside member and officer colleagues on the committee to ensure that the voice of community pharmacy is heard within our LPC area.

Members ensure that the business of the LPC is conducted appropriately by its members and officers and that the duties of the LPC are carried out satisfactorily. The work of the LPC must be seen to be conducted openly, with good communication with all contractors in the LPC area.

Members of the Committee at 31st March 2024

Kath Briscoe (Boots/CCA) – Chair

Yogesh Patel (Lawley Pharmacy/Ind) – Vice Chair

Lucy Corner (Rowlands/CCA)

Matthew Armstrong (Boots/CCA)

Matthew Birch (Superdrug/CCA)

Arvinder Sagar (Morrisons/CCA)

Alex Carrasco (Day Lewis/AIM*)

Andrew Wright (Peak Pharmacy/AIM*)

Sarb Rooprai (Conway Pharmacy/Ind)

Ravi Nagra (MSN-Lunts/Regional Multiple)

(*Now known as IPA)

Members resigning during 2023-24:

Helen Whitehouse (MSN-Lunts) (to May 2023)

Tieu Quyhn (Ruby) Dinh (Lloyds Pharmacy) (to 23 May 2023)

Jane Davies (Lloyds Pharmacy) (to June 2023) Jane has since been appointed as employed non-member Treasurer

Member Expenses in 2023-24

MSN Ltd (Helen Whitehouse)	£160.80
MSN Ltd (Ravi Nagra)	£616.88
Day Lewis (Alex Carrasco)	£681.50
Conway HC (Saab Rooprai)	£277.90
Merlion (Yogesh Patel)	£450.00
Rowlands (Lucy Corner)	£537.50
Lloydspharmacy (Jane Davies)	£168.20

Committee Meetings in 2023-24

23/5/2023:

Present: J Davies, K Briscoe, A Carrasco, M Birch, Y Patel, H Whitehouse, L Corner, R Nagra.

Apologies: A Wright, S Rooprai. Resigned: R Dinh

27/6/2023:

Present: Y Patel, A Carrasco, M Birch, L Corner, S Rooprai, A Wright.

Apologies - J Davies, K Briscoe, R Nagra, H Whitehouse

15/8/2023:

Present: K Briscoe, A Carrasco, L Corner, S Rooprai, A Wright, Y Patel.

Apologies: M Birch, A Sagar, R Nagra, M Armstrong

19/9/2023:

Present: K Briscoe, A Carrasco, L Corner, M Armstrong, A Sagar, A Wright.

Apologies: M Birch, R Nagra, Y Patel, S Rooprai

24/10/2023:

Present: K Briscoe, A Carrasco, L Corner, M Armstrong, A Sagar, R Nagra, Y Patel.

Apologies: M Birch, A Wright, S Rooprai

12/12/2023:

Present: K Briscoe, A Carrasco, L Corner, M Armstrong, A Sagar, R Nagra, M Birch, S Rooprai.

Apologies: A Wright, Y Patel

23/1/2024:

Present: K Briscoe, A Carrasco, L Corner, M Armstrong, A Sagar, , Y Patel, M Birch, A Wright, S Rooprai .

Apologies: R Nagra

5/3/3034:

Present: K Briscoe, A Carrasco, L Corner, M Armstrong, A Sagar, Y Patel, R Nagra, A Wright, S Rooprai.

Apologies: M Birch

Governance Documentation

As previously mentioned, Governance documents including the LPC's Governance Framework and Code of Conduct can be found at:

<https://shropshire.communitypharmacy.org.uk/governance-framework-and-code-of-conduct/>

Community Pharmacy Shropshire Contractor and Market Entry Data

As of 31st March 2024, Community Pharmacy Shropshire represented 82 community pharmacy contractors across the Shropshire and Telford & Wrekin Health and Wellbeing Board areas.

In the period between 1st April 2023 and 31st March 2024, there have been:

- Four approvals of Changes of Ownership
 - MSN & Lunts LTD at 40 Hillside Avenue, Church Stretton, Shropshire SY6 6BH (previously Rowlands)
 - RJR Chem Ltd at Unit 6, Hadley Centre, High Street, Hadley, TELFORD, Shropshire, TF1 5GQ, UK (previously Rowlands)
 - MSN & Lunts LTD at Severn Fields Health Centre, Sundorne Road, Shrewsbury SY1 4RQ (previously Rowlands)
 - LP SD Thirty Six Ltd at Malinslee Medical Centre Brunel Road Malinslee Telford Shropshire TF3 2JZ (previously Advance Pharmacies)
- One approval for a new Distance Selling Pharmacy
 - Sowahon Property Company Ltd at Unit 4, Sutton Road, Admaston, Shropshire, TF5 0AY (not yet open)
- One further Distance Selling Pharmacy which was approved in 2022-23 opened on 1st March 2024:
 - Top Pharm Ltd at Highfield Clinic, Hadley, Telford, TF1 5NX
- One approval of a Consolidation:
 - Site 1: Lunts Healthcare Ltd, The Tannery, Barker Street, Shrewsbury, SY1 1QJ (remaining site)

 - Site 2: MSN Pharm Ltd, 28 Claremont Hill, Shrewsbury, SY1 1 RD (consolidating site)

Further applications for changes of ownership and consolidations are still in progress or yet to complete following approval in 2024-25.

NHS BSA DATA

Dispensing & NMS

MONTH	Number of Forms	Number of Items	Number of forms for Electronic Prescription Service (EPS)	Number of Items processed via Electronic Prescription Service (EPS)	% of items processed via EPS	Number of New Medicine Service (NMS) interventions declared
APRIL	339,744	643,811	297,345	571,510	88.77%	2,053
MAY	362,066	685,228	317,958	610,515	89.10%	2,248
JUNE	372,689	702,289	326,081	624,149	88.87%	2,379
JULY	354,372	667,453	310,805	593,706	88.95%	2,377
AUGUST	363,240	690,792	317,657	611,397	88.51%	2,290
SEPTEMBER	354,582	668,050	311,798	596,086	89.23%	2,101
OCTOBER	361,629	676,588	317,722	603,563	89.21%	2,064
NOVEMBER	371,320	698,143	325,497	621,227	88.98%	2,320
DECEMBER	362,976	690,071	319,053	616,643	89.36%	2,400
JANUARY	374,264	700,318	327,981	623,910	89.09%	2,594
FEBRUARY	363,343	674,537	318,358	601,918	89.23%	2,880
MARCH	367,691	679,943	324,121	610,385	89.77%	2,649
TOTAL	4347916	8177223	3814376	7285009	89.09%	28355

CPCS, BP Checks, Smoking Cessation & DMS

MONTH	Number of Community Pharmacist Consultation Service (CPCS) Fees	Number of Community Pharmacy Clinic Blood Pressure checks	Number of Community Pharmacy Ambulatory Blood Pressure Monitoring (ABPM)	Number of Community Pharmacy Smoking Cessation consultations	Number of Complete Discharge Medicines Services	Number of Incomplete Discharge Medicines Services
APRIL	1053	557	10	3	123	61
MAY	1726	501	28	2	108	42
JUNE	1561	721	46	3	122	43
JULY	1469	719	33	0	147	65
AUGUST	1392	546	15	0	137	52
SEPTEMBER	2003	975	24	1	191	66
OCTOBER	1921	1314	34	12	160	63
NOVEMBER	1653	1190	28	18	138	46
DECEMBER	2139	797	30	11	115	53
JANUARY	1704	1135	19	13	189	104
FEBRUARY	0	1090	43	14	139	73
MARCH	0	1039	32	8	161	82
TOTAL	16621	10584	342	85	1730	750

SSPs, Influenza, Contraception & LFD Services

MONTH	Number of Serious Shortage Protocol (SSP) Fees	Number of Influenza Fees	Number of Community Pharmacy Contraceptive Consultations (ONGOING supply from December)	Number of Community Pharmacy Contraceptive Consultations (INITIATION supply)	Number of Lateral Flow Device (LFD) Test Supply Service Fees
APRIL	11	0	0		
MAY	30	0	2		
JUNE	94	0	2		
JULY	275	0	4		
AUGUST	215	0	0		
SEPTEMBER	160	8578	7		
OCTOBER	30	21155	9		
NOVEMBER	7	5830	11		
DECEMBER	15	1747	24	8	
JANUARY	5	266	59	4	219
FEBRUARY	3	63	56	9	173
MARCH	6	8	72	17	96
TOTAL	851	37647	246	38	488

Pharmacy First Clinical Pathways, Urgent Supply & Minor Illness

MONTH	Pharmacy First Clinical Pathways Consultations - Acute Otitis Media	Pharmacy First Clinical Pathways Consultations - Acute Sore Throat	Pharmacy First Clinical Pathways Consultations - Impetigo	Pharmacy First Clinical Pathways Consultations - Infected Insect Bites	Pharmacy First Clinical Pathways Consultations - Shingles	Pharmacy First Clinical Pathways Consultations - Sinusitis	Pharmacy First Clinical Pathways Consultations - Uncomplicated UTI	Pharmacy First Urgent Medicine Supply Consultations	Pharmacy First Minor Illness Referral Consultations
FEB	233	485	88	64	30	214	410	951	1,047
MAR	248	561	80	71	55	169	412	1,138	1,002
TOT	481	1046	168	135	85	383	822	2089	2049

Shropshire LPC

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024



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Accountants (or Auditors)

ABC LLP
Chartered Accountants & Registered Auditors
1 The Road
London
EC1

Report of the Committee Members

Year ended 31 March 2023

Principal Activities

Shropshire LPC is a Local Pharmaceutical Committee ("LPC") acting in the role of a local NHS representative organisation and is the local voice of Community Pharmacy contractors within Shropshire and Telford & Wrekin Health & Wellbeing Board areas.

The Local Pharmaceutical Committee is an elected body recognised and specifically referred to in NHS legislation, set up to represent the interest of all local NHS Community Pharmacy Contractors, which has to be consulted by the NHS England Area Team (and now ICBs) on all matters relating to the terms of service and contracts for Community Pharmacy. The LPC is funded by a levy paid by all contractors in the area of the LPC.

The Committee is here to help and advise pharmacy contractors on all NHS matters and to improve pharmaceutical services to the local populations. Their primary aim is to accurately reflect and put forward views and aspirations of Community Pharmacy contractors that provide NHS pharmaceutical services in this area.

The Committee is also involved in local engagement on national and regional services, including Pharmacy First Service, Hypertension Case Finding Service, Pharmacy Contraception Service, Discharge Medicines Service (DMS) and Vaccination Services; we also undertake negotiations for additional local services such as Sexual Health or Substance Misuse services.

The Committee

Shropshire LPC is an association whose functions and procedures are set out in our [Constitution and rules](#).

During the year ended 31 March 2024 Shropshire LPC had 10 members on its main committee as follows:

- 5 members from Company Chemists' Association (CCA)
- 2 members from Independent Pharmacy Contractors:
- 2 members from Independent Pharmacies Association (IPA)*
- 1 member from a regional multiple contractor

*Previously known as Association of Independent Multiple pharmacies (AIMp).

Full details of these members can be found on Shropshire LPC website <https://shropshire.communitypharmacy.org.uk/lpc-committee-members/>

All members have continued to adhere to corporate governance principles adopted by the Committee and the code of conduct – see:

<https://shropshire.communitypharmacy.org.uk/governance-framework-and-code-of-conduct/>



Shropshire LPC

Report of the Committee Members

Year ended 31 March 2023

This report was approved by the Shropshire LPC 23rd July 2023 and signed on its behalf by:

Kath Briscoe

K Briscoe

Chair of the Committee

Statement of Committee Members' Responsibilities

Year ended 31 March 2024

The committee members are responsible for preparing the Report of the Committee Members and the financial statements in accordance with applicable law and regulations.

The committee members are required to prepare financial statements for each financial year. The committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The committee members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the committee for that period.

In preparing these financial statements, the committee members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the committee's transactions and disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee members are responsible for the maintenance and integrity of the financial information included on the committee website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The committee members confirm that so far as they are aware, there is no relevant audit information of which the committee's auditors are unaware. They have taken all the steps that they ought to have taken as committee members in order to make themselves aware of any relevant audit information and to establish that the committee's auditors are aware of that information.



Income and Expenditure Account

Year ended 31 March 2024

**SHROPSHIRE LOCAL PHARMACEUTICAL
COMMITTEE**

**INCOME AND EXPENDITURE STATEMENT
FOR THE YEAR ENDED 31 MARCH 2024**

	31.3.24 £	31.3.23 £
INCOME	82,149	34,043
Administrative expenses	<u>(62,529)</u>	<u>(54,532)</u>
Surplus/(Deficit)	19,620	(20,489)
Interest receivable and similar income	<u>691</u>	-
SURPLUS/(DEFICIT) BEFORE TAXATION	20,311	(20,489)
Tax	<u>-</u>	<u>-</u>
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR	<u>20,311</u>	<u>(20,489)</u>

Shropshire LPC

Balance Sheet

as at 31 March 2024

**SHROPSHIRE LOCAL PHARMACEUTICAL
COMMITTEE**

BALANCE SHEET
31 MARCH 2024

	Notes	31.3.24 £	31.3.23 £
CURRENT ASSETS			
Cash at bank		298,244	280,535
CREDITORS			
Amounts falling due within one year	2	<u>216,798</u>	<u>219,400</u>
NET CURRENT ASSETS		<u>81,446</u>	<u>61,135</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>81,446</u>	<u>61,135</u>
NET ASSETS			
Represented by:			
General fund			
Balance at 1 April 2023		61,135	81,624
Surplus/(Deficit) for the year		20,311	(20,489)
Balance at 31 March 2024		<u>81,446</u>	<u>61,135</u>

Notes to the Financial Statements

Year ended 31 March 2024

Accounting Policies

With the exception of some disclosures, the financial statements have been prepared in compliance with FRS 102 Section 1A and under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency and monetary amounts in these accounts are rounded to the nearest £. The financial statements present information about the committee as a single entity. The following principal accounting policies have been applied:

Income and Expenditure

Both income and expenditure are accounted for on the accruals basis. The primary source of income shown in the financial statements consists of levies from NHSBA Contractors in respect of that period.

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that effect the amount reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.



Depreciation is calculated on a straight line basis on furniture and fittings, computer and office equipment, and motor vehicles at the following rates:

Long Leasehold Property	- 2%
Building Improvements	- 2%
Furniture and Fittings	- 20%
Computer and Office Equipment	- 25%
Motor Vehicles	- 25%

Taxation

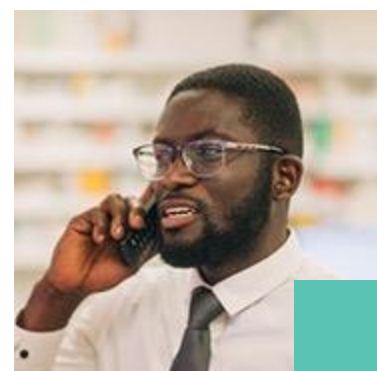
Any surplus arising from the activities of the Shropshire LPC on its non-mutual activities is subject to corporation at 19%.

Pension Costs

The amounts paid during the year are charged to the income and expenditure account. Details are shown in note 9 of these accounts.

Operating Leases

Rentals in respect of operating leases are charged to the income and expenditure account as incurred.



Notes to the Financial Statements

Year ended 31 March 2024

1) Accounting Policies

Financial Instruments

The committee only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like other debtors and creditors. Financial assets and liabilities are recognised when the company becomes a party to the contractual provisions of the instruments.

Investments

Investments are initially recognised at cost and are subsequently shown at market value with any changes being reflected in the Income and Expenditure account. Investments are treated as fixed assets as it is the intention of the committee to hold these as long term assets.,

Debtors and creditors

Basic financial assets and liabilities, including trade debtors, other debtors and other creditors, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Such assets and liabilities are subsequently carried at amortised cost using the effective interest method, less any impairment.

Going concern

The committee members consider that there are no material uncertainties about the committee's ability to continue as a going concern. In forming their opinion, the committee members have considered a period of one year from the date of signing the financial statements.

2) Creditors: amounts falling due within one year

	31.3.24	31.3.23
	£	£
Other creditors	<u>216,798</u>	<u>219,400</u>
	<u>216,798</u>	<u>219,400</u>



Shropshire LPC

Independent Auditor's Report to the Committee

Members of Shropshire LPC
Year ended 31 March 2023

INDEPENDENT CHARTERED ACCOUNTANTS' REVIEW REPORT TO THE COMMITTEE OF COMMUNITY PHARMACY SHROPSHIRE

We have reviewed the financial statements of Shropshire Local Pharmaceutical Committee for the year ended 31 March 2024, which comprise the Income and Expenditure Account, Balance Sheet and the related notes 1 to 2. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the committee members in accordance with our terms of engagement. Our review has been undertaken so that we might state to the committee members those matters that we have agreed within our engagement letter and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the committee and the committee members for our work, for this report or the conclusions we have formed.

Committee Members' responsibility for the financial statements

As explained more fully in the Responsibilities Statement set out on page three, the committee members are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Accountants' responsibility

Our responsibility is to express a conclusion based on our review of the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), 'Engagements to review historical financial statements' and ICAEW Technical Release TECH 09/13AAF 'Assurance review engagements on historical financial statements'. ISRE 2400 also requires us to comply with the ICAEW Code of Ethics.

Scope of the assurance review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed additional procedures to those required under a compilation engagement. These primarily consist of making enquiries of management and others within the entity, as appropriate, applying analytical procedures and evaluating the evidence obtained. The

procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK and Ireland). Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the committee's affairs as at 31 March 2024 and of its surplus for the year then ended;
- in accordance with United Kingdom Generally Accepted Accounting Practice.

D.R.E. & Co Ltd
Chartered Accountants
7 Lower Brook Street
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Date: 7 August 2024



LPC Contact Details

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